

MACOUPIN COUNTY HISTORICAL SOCIETY  
Contract for Vendors and Flea Market

FALL FESTIVAL  
SEPT. 21 & 22, 2024

920 West Breckenridge St. Carlinville, IL 62626 Phone Number: 217-

**Booth Space Information:**

- Cost- ~~150.00~~ for a 10' deep and 14' across vendor space. Your tent, table and any other materials MUST stay within this space allocation.
- You supply your own display materials, (Tables, awnings, etc.) NO electricity is furnished. NO foods are allowed without prior approval by the vendor coordinators.
- Setup times are as follows: **Friday: Noon-6:00 p.m. or Saturday 6:30 a.m.-8:30 a.m.**
- **PLEASE** check in at the front driveway when you arrive BEFORE you setup. ALL vendors that are unloading will have to move their vehicle by 8:30 a.m. on Saturday morning.
- **DO NOT** remove any of your booth space before 4:00 pm Sunday. This causes confusion and congestion in the walkways.
- Upon Vendor Coordinator approval - **All** food items must be pre-packaged.
  - Food vendors must post copy of "Cottage Food Operation" certificate at booth
  - Food vendors must attach copy of "Cottage Food Operation" certificate to application below.

**Additional Information:**

- Hours of the festival are Saturday and Sunday from 9:00 a.m. – 4:00 p.m.
- There is NO RAIN DATE for festival - will be held regardless of the weather.
- The society reserves the right to deny access to the grounds, any vendor whose exhibited goods are not in harmony with the purpose of the festival.
- The Vendor Coordinator for the MCHS Festivals: Nancy Mihalek, 217-556-4853

Please clip and return the lower part of this contract with your remittance to:

Nancy Mihalek  
804 East Main  
Carlinville, Illinois 62626

\*\*\*\*\*CUT AND RETURN WITH PAYMENT\*\*\*\*\*

MAKE CHECKS PAYABLE TO MCHS. Cost is ~~150.00~~ per booth space **DUE: August 1, 2024**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

# OF SPACES NEEDED: \_\_\_\_\_ PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

DESCRIPTION OF ITEMS YOU ARE SELLING: \_\_\_\_\_